

EMAIL/PHONE CALL TEMPLATE

Please use this form as a template for your initial contact with a prospective site.

MiraCosta College Service Learning Center, Oceanside Campus- Room 3306, (760) 795-6616

Phone Call

Ask for the contact person listed on the list or for the volunteer coordinator

Phone Call Template:

Hello, my name is _____, I am MiraCosta College Student. I am taking a _[Name of Course]_____ course, that requires __[number of hours]_____ hours of Service Learning.

I reviewed the list of approved sites and am really interested in doing my Service Learning Z L W K your