

MIRACOSTA COLLEGE
Suspension or Termination of Services Provided
By Student Accessibility Services (SAS)

Students may be denied services under the following conditions:

1. Lack of Measurable Progress
2. Inappropriate Use of Services

Measurable Progress

A lack of measurable progress may be defined in the following ways and may result in loss of SAS services:

1. Failure to meet MiraCosta's academic standards (i.e., academic dismissal, long term suspension or expulsion)
2. Two consecutive semesters of failure to comply with SAS services policies.
3. Failure to make progress toward the goals outlined in the Student Educational Contract (SEC) for consecutive semesters.

Inappropriate Use of Services

Inappropriate use of services is defined as a failure to comply with the policies and procedures of individual services that a student is using. Failure to comply with the terms stated within each specific service area may result in termination of that service.

1. Only services that have been used inappropriately may be terminated in the middle of a semester.
2. Prior to the termination of a service, the student will be notified in writing that unless he/she meets with a SAS faculty member to discuss the area of concern, the service will be automatically terminated one (1) week from the date of the letter.
3. At the meeting, the student will need to sign the Warning of Suspension or Termination Contract, which outlines the guidelines for continuing services.
4. If the service is terminated, it will be terminated for the current semester only.
5. Terminated services may be reinstated during the current semester only on the authorization of a SAS faculty member, and only if there are extenuating circumstances which warrant the reinstatement of the service.
6. Reinstatement of services for subsequent semesters will be considered on a case-by-case basis.

LEGAL RESPONSIBILITIES OF SAS

Title 5 Section 56101b of the California Code of Regulations state that a “district may adopt a written policy providing for the suspension or termination of SAS services when a student fails to comply with the responsible use of SAS services, service provision policies and measurable progress policies. Such policies shall provide for written notice to the student prior to suspension or termination and shall afford the student an opportunity to appeal the decision. Each student shall be given a policy of this policy upon first applying for services from SAS.”

SPECIFIC SERVICES GUIDELINES

Other Services/Accommodations

For other services such as classroom or test accommodations, priority registration, note takers, etc., the student must contact a SAS Counselor or other SAS faculty for authorization. Students need to contact the counselor every semester that the accommodation is needed. **Contacting the counselor or other SAS faculty member at the beginning of the semester will increase the student's chances of success in classes.**

Summary of Policy

1. Services may be suspended or terminated if the student fails to:
 - a. Meet the academic standard established by the college or to make measurable progress toward the goals established in the Student Education Contract.
 - b. To be responsible in their use of services and written policy provisions adopted by SAS
2. SAS will mail a letter and call the student to request that the student schedule and attend a meeting with a SAS faculty member. In the letter and phone