## ADMINISTRATIVE PROCEDURE

Individuals are encouraged to report suspected incidents of unlawful activities by district employees in the performance of their duties. Reports will be investigated promptly and appropriate remedies applied. Employees who, in good faith, reported such activities and/or assist the district in the investigation will be protected from retaliation.

This procedure sets out the processes for responding to and investigating reports of unlawful activities, as defined in Board Policy 7700, and addressing complaints of retaliation for making such reports.

limited liability company to its shareholders, investors, or employees should contact the district's internal fraud hotline at (800) 860-0957, or the Risk and Safety Manager at (760) 795-6866, or the district's board of trustees, or the California Community Colleges Chancellor's Office. Employees can contact the State Personnel Board with complaints of retaliation resulting from whistleblower activities. The State Personnel Board hotline is (916) 653-0799.

## Other Remedies and Appropriate Agencies

In addition to the internal complaint process set forth above, any employee who has information concerning alleged unlawful conduct may contact the appropriate government agency. Anyo74yCRet2o.1 (ac)13.9 (t)2 (t)2 (h.07(f)2 (or)7- (nn)-(eg)ln)-(egw 0 Tw.00-(eg)ln)