

A student employed by the college on a part-time basis and meeting the relevant enrollment criteria below is defined as a student worker. Student workers shall not be part of the classified service and do not earn benefits; however, student workers are covered by Worker's Compensation for injuries or death incurred while performing services for the district. Student workers must be at least 18 years of age, or at least 16 years of age with a high school diploma, to be employed by the district.

A.

In order to be employed as a student worker during the fall and/or spring semester(s), a student must be enrolled in at least six units, unless an exception has been approved. The Career Center maintains a list of approved exceptions. Enrolled student workers may work up to 19.5 hours per week in all combined assignments, except as outlined below.

B.

Student workers may be permitted to work up to forty (40) hours per week when classes are not in session as follows:

1. Between spring semester and summer session, if enrolled in the required number of units during the spring semester and during the summer session or fall semester.
2. Between summer session and fall semester, if enrolled in the required number of units during the spring semester or the summer session and during the fall semester.
3. Between fall and spring semesters, if enrolled in the required number of units during both the fall and spring semesters.
4. During spring break, if enrolled in the required number of units during the spring semester.

C.

Student workers may continue employment in the summer if they have an enrollment record for the required number of units for the spring and fall semesters or if they have an enrollment record for the required number of units for the summer session.

Effective Date: 1/18/11, 1/13/15, 8/30/18
References: Education Code §§69960(f), 88003
CCLC Update:
Steering: VPIS/VPHR/VPSS

Depending on the funding source, some