## **Payroll Periods and Frequencies**

The following payroll periods and frequencies apply for all district employees:

- A. Ten-month employee August 31 through May 31 (10 pay dates)
- B. Eleven-month employee August 31 through June 30 (11 pay dates)
- C. Twelve-month employee July 31 through June 30 (12 pay dates)

## **Pay Dates**

## **Deadlines**

Time reports are to be received by the Payroll Office on or before 4 p.m. on the third work day of the month except for December.