## ADMINISTRATIVE PROCEDURE

Academic renewal procedures permit a maximum of thirty (30) units of previously recorded substandard coursework to be disregarded in the computation of a student's grade point average if it is not reflective of a student's demonstrated ability.

The units proposed for exclusion must have been taken at MiraCosta College at least one year prior to the petition, and the student must have completed a minimum of fifteen units with a GPA of 2.0 or better (on a 4.0 scale) subsequent to the completion of the units the student is petitioning to exclude. No units may be excluded for coursework that has previously been used to fulfill degree, (c)40 cour and the student of the excluded units can be reinstated. The permanent academic record shall be annotated in such a manner that all work remains legible, insuring a true and complete academic history. These procedures shall not conflict with the district's obligation to retain and destroy records or with the instructor's ability to determine a student's final grade.