ADMINISTRATIVE PROCEDURE

Adult High School Diploma Re quir ements

The high school diploma may be awarded to students who have completed 160 credits with at least 20 credits in residence, or 6 college credit units at MiraCosta College and who have demonstrated competence in reading, writing, and mathematics at a level generally accepted as appropriate for award of a high school diploma.

The required 160 credits of high school level coursework must include the indicated minimum number of high school credits in each of the following areas:

- A. English (30 credits)
- B. Natural sciences, including biological and physical sciences (20 credits)
- C. Mathematics (20 credits)
- D. Social and behavioral sciences (30 credits)
- E. Humanities (10 credits)
- F. Electives (50 credits)

Competence in reading, writing, and mathematics must be demonstrated as follows:

English:

- 1. The California Code of Regulations, title 5, section 55154 requires students to demonstrate proficiency in reading and writing through the completion of coursework at a level generally accepted as appropriate for award of a high school diploma.
- 2. Students may demonstrate reading and writing proficiency through the successful completion of local English course(s), an equivalent graduation-level English course from another high school, or a college-level English course.

Math:

- 1. The California Code of Regulations, title 5, section 55154 requires students to demonstrate proficiency in the operations of mathematics as well as its practical applications through the completion of coursework at a level generally accepted as appropriate for award of a high school diploma.
- 2. Students may demonstrate mathematics proficiency through the successful completion of local math course(s), an equivalent graduation-level math course from another high school, or a college-level math course.

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Effective Date:	10/4/18, 5/16/24	
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References:	5 CCR §551 5 et seq.	
CCLC Update:	N/A	
Steering:	CPC / AS	

Noncredit Certificate Requirements

- A. <u>Noncredit certificate of competency</u>: To obtain a noncredit certificate of competency, students must complete at least two noncredit courses in a prescribed pathway with a "D," "P," or better in each course. The awarding of a noncredit certificate of competency recognizes achievement of a set of competencies that prepares the student to progress in an academic career path of degree-applicable credit courses.
- B. <u>Noncredit certificate of completion</u>: To obtain a noncredit certificate of completion, students must complete at least two noncredit courses in a prescribed pathway with a "D," "P," or better in each course. The awarding of a noncredit certificate of completion recognizes completion of a noncredit educational program that prepares the student for improved employability or job opportunities.