

The MiraCosta College Academic Calendar is reviewed and developed annually by a taskforce of the Academic Affairs Committee (AAC) and others as needed.

### Regulatory Variables

- A. Per California Code of Regulations (CCR) §55701, the academic year must consist of a minimum of 175 days of instruction. Note that both assessment days (as arranged through the Flexible Calendar Program per CCR) and assessment days are included within the 175 days.
- B. Primary terms of the academic year are fall and spring semesters. The academic year begins with the fall semester.
- C. There must be sufficient time to meet the minimum required instruction for each course, in accordance with the course outline of record.
- D. All state and federal holidays are scheduled on the specified day (with the exception of Veterans Day and Lincoln Day, which generally have allowable options). Refer to Education Code §79020 for the list of academic holidays and laws regulating the scheduling of Lincoln Day, Veterans Day, and holidays that fall on weekends. The Board of Trustees may declare other days to be holidays, but must maintain the minimum of 175 days of instruction.

### Operating Principles

- A. Veterans Day is observed on the federal holiday if all other regulatory constraints are met.
- B. Spring break is scheduled for one week following the eighth week of instruction during the spring semester.

## **Timeline**

- A. In the spring semester, the AAC develops an academic calendar for the year after the next academic year and proposes it to the Academic Senate.
- B. By mid-September, the Academic Senate approves the recommended academic calendar.
- C. The superintendent/president submits the Academic Senate's recommended academic calendar to the Board of Trustees for their approval; the board adopts the academic calendar by the end of October.