ADMINISTRATIVE PROCEDURE

3725: Information and Communications Technology Accessibility and Acceptable Use

The MiraCosta Community College District is committed to providing information via the Internet and Web pages that is reasonably accessible to all students and interested parties regardless of physical ability.

The district will establish and maintain Web page accessibility standards. The Public Information Office (PIO), in conjunction with Student Accessibility Services (SAS) and Academic Information Services (AIS), will establish and maintain the Web page accessibility standards. The information will be available in alternative formats from SAS.

Web page accessibility standards compliance is inclusive of all web pages for colleges, departments, and the district. It is encouraged, but not required, to have individual faculty, staff, and student web pages comply with the accessibility standards. Mandatory compliance, however, is required for any faculty, staff, or student web page that contains information necessary for students to complete required course work. These pages must comply with the accessibility standards or be made available to students in an alternative format when requested, consistent with ADA regulations concerning reasonable accommodation.

All district, college, program, or departmental web pages and software applications that contain information necessary for an employee to complete required work must comply with the accessibility standards or be made available in an alternative format upon request. In some instances, the ADA compliance officer may determine a page normally outside the scope of this procedure must comply with the standards in order to provide reasonable accommodation for employee or student use. The district will provide training, tools, and information on how to comply with the standards. All compliancy corrections are the responsibility of the web-page owner. Any web page within the scope of this procedure that has links to noncompliant web pages (i.e. faculty, staff, student, or third-party sites) or has unavoidably inaccessible elementsmust have a notation that accessibility concerns for those pages should be directed to SAS. If a page contains an element (e.g., Flash movie) necessary for conveying required informationthat has been identified as inaccessible, but cannot be made accessible with current technology, a general description of the content and purpose of the element, as well as who to contact for more information, must be provided.

A. Web page and software application developers, including outside contractors, for pages within the scope of this procedure must review and adhere to the district web page accessibility standards and guidelines, available on the SAS and district web sites.

MiraCosta Community College District

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Effective Date: 10/13/15, 5/6/21, 7/1/21, 4/04/24

Periodic Review: ---

References: Government Code Sections 7405, 11135, and 11546.7;

Section 504, Rehabilitation Act of 1973 (29 U.S. Code Section 701); Section 508, Rehabilitation Act of 1973 (Federal Electronic and Information Technology) (29 U.S. Code Section 794d);

36 Code of Federal Regulations Parts 1194.1 et seq

CCLC Update: 4/1/23

Steering: VPAS/VPHR/VPIS/VPSS / N/A