

Sabbatical Leave Committee Regular Meeting
Monday, October 7, 2024 ~ 3:00pm – 5:00pm
Hyflex – Room OC 4612 and

Via Zoom in accordance with AB2449: Information below
MiraCosta College, 1 Barnard Drive, Oceanside, CA 92056

Zoom Meeting Link: <https://mircosta.zoom.us/j/9114662099>

Sabbatical Leave Committee Regular Meeting
Friday, March 1, 2024 ~ 12:30pm – 2:30pm
Hyflex Meeting – Room OC3101 and
Via Zoom in accordance with AB2449
MiraCosta College, 1 Barnard Drive, Oceanside, CA 92056

UNOFFICIAL MINUTES

I. Call to Order – The meeting was called to order at 12:30pm.

II. Remote Member Attendance

Description: *The Sabbatical Leave Committee will consider remote participation of members under the provisions of AB2449, if any.*

No members of the committee requested remote participation under the provision of AB2449.

III. Roll Call

Members present: Trisha Hanada-Rogers, Pilar Hernandez, José Jara, John Kirwan, Luke Lambert, Gail Meinhold, Jennifer Paris, Dean Ramos

Members absent: Isabel Luengo

IV. Persons Wishing to Address the Committee – None.

V. Consent Calendar

A. Approval of the Meeting Minutes of October 6, 2023

The consent calendar was approved by unanimous consent.

VI. Sabbatical Leave Reports

Description: *The SLC will discuss sabbatical leave reports received from eight (8) faculty who have returned from their sabbatical leave during the Fall 2023 semester. A taskforce was assigned to review the documentation submitted with each report. The SLC will vote on sabbatical leave reports based on taskforce recommendations.*

Raymond Clark – This report was well written. There are some minor punctuation changes such as missing periods and capital letters. Debby Adler will make the changes.

It was also noted that on the report Google form, it reads, "...this is a only sample" and should read "... this is only a sample." Adler will make this change on the form.

Leigh Cotnoir (assigned to John Kirwan)

Object 1 part b lists all sources and can be paired down. It was noted that it is enough to say the means by which you did it and what your deliverables are. She could give a few examples and give the entire list as an addendum.

Zulema Diaz (assigned to John Kirwan)

Should clarify the means by which she accomplished objective #2. Referenced interviewing colleagues but was vague and could expand on this. The benefits section could use objective 2 section b. Could also expand on her contribution to the college/department. Her reflection can be moved to the end. Part IV, B. can use more explanation or predication, i.e., more context to explain the benefits.

Michelle Farnam (assigned to Pilar Hernandez)

There is a discrepancy with the hours. The total is 565.97 on the form but shows 576.52. The numbers need to be totaled correctly. Also needs to remove 10 hours for the reference sheet. To meet the minimum hours, add 10.5 hours in the documentation. She delineated what she accessed, publications, courses, but did she do the self-study? She should include the process for what she learned that she didn't know before. Redo part IV.A. to self-reflect what she got out of it and not what she will do going forward.

José Jara

Jara is on the committee and listened to suggestions from his colleagues for revisions. He needs a breakdown of hours for objectives 2 and 3 as he did for objective 1. Redo the objectives by copy and pasting from his proposal to the report as well as for the abstract. Elaborate on Part IV. A. and give more detail by giving examples. What did he learn/gain from this.

Thong Nguyen (assigned to Pilar Hernandez)

Minor changes to punctuation

MSU (Jara / Kirwan) to approve the SL reports for Raymond Clark, Leigh Cotnoir, Zulema Diaz, Michelle Farnam, José Jara, Thong Nguyen, Leola Powers, and John Turbeville pending minor edits.

Edits to reports are due by March 15th.

VII. Sabbatical Leave Handbook

Description: *Each year the committee looks over the Sabbatical Leave Handbook and makes any appropriate and/or necessary revisions and changes to the SL Handbook.*

Minor changes to the handbook will be made by Debby Adler as discussed this past fall semester.

It was noted that a chair for SLC needs to be selected. It was agreed by unanimous consent that Pilar Hernandez and Jennifer Paris will co-chair the SLC for the next two years.

VIII. Adjournment – The meeting was adjourned at 1:50pm.