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- I. Call to Order
- II. Remote Member Attendance
Description: AAC will consider remote participation of members under the provisions of AB2449, if any.
- III. Roll Call
- IV. Public Comment
- V. Changes/Additions to the Agenda
- VI. Minutes of the May 10, 2024 Regular Meeting: Review and Approval ()
- VII. Orientation for AAC Members
- VIII. Subcommittee Memberships: Updating Academic and Board Policies (AP/BP), 26/27 Calendar Development, Textbook Affordability, SURF Updates, Syllabus Checklist, Prioritization of FT Faculty Hire Requests
- IX. Reports
 - a. Hiring
 - b. Calendar
 - c. Textbook Affordability
 - d. SURF Updates
 - e. Updating Syllabus Checklist
 - f. Redesigning the Student Experience
- X. Old Business
 - a. AP43XX: Student Travel Guidelines

 - b. AP/BP 4300: Field Trips and Excursions

 - c. AP4026: Philosophy and Criteria for International Education

d. AP 5530: Student Rights and Grievances

XI.

On September 13, 2022, California Governor Gavin Newsom signed California Assembly Bill 2449 (AB 2449) into law. This bill changes remote attendance rules under Ralph M. Brown Act's open meeting laws. With an effective date of January 1, 2023, AB 2449 imposes four periods of differing rules on remote access to, and member attendance of, local agency public meetings under the Ralph M. Brown Act (Brown Act). Further, a state of emergency is no longer in effect and so governing bodies will now meet in person with the possibility of approved remote attendance. The public may observe the meeting remotely or in person and offer public comment. A link for remote viewing or calling in is noted on the agenda. Therefore, Academic Senate and its subcommittee meetings will be held in person with a Zoom link available. If you wish to attend a meeting and you have **another** disability requiring special accommodation(s), please notify the Academic Senate



The purpose of these guidelines is to provide district employees and students with information about traveling with students for college-sponsored events and activities. These guidelines are applicable to all travel-related activities, including local, within the state of California, out-of-state, and international travel with students.

General Guidelines

All overnight trips with students require at least one employee in a permanent position or faculty member to be present during the trip. All exceptions require approval from the department's Dean/Director, Associate Vice President, or Vice President.

The responsible employees should have emergency contacts for all participants. All student travel requires a Field Trip Form (and/or Field Trip Form for Minors) to be completed and signed by students (and if applicable, their Parent/Legal Guardian) prior to travel.

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Behavioral Expectations

It is an expectation that all participants follow local laws and district policies during travel.

Drugs, alcohol, and/or smoking are not permitted during the official itinerary of any MiraCosta-sponsored travel activity or event.

The district reserves the right to end travel at any point for a student who is in violation of the student travel guidelines and/or behavioral expectations.

The superintendent/president shall establish procedures that regulate the use of district

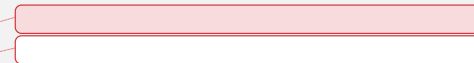
The district may conduct field trips and excursions for students in connection with courses of instruction or college-

Excursion liability release and agreement form B-169 and form B-169M (for minors) can be found online on the Student Activities webpage.

For overnight field trips, the district strongly recommends students complete the participant's voluntary general information sheet found under the above webpage. These forms are destroyed after each field trip as the district does not retain any student medical information unless an incident requiring temporary retention of the form is needed in a student accident insurance claim report. This completed form would be submitted to the director of risk management for claims processing.

~~Plans for any trips outside the United States by the aforementioned parties must be submitted to the appropriate vice president for review and comment prior to confirmation of travel arrangements, including selection of agents, guides, flights, etc. The director of purchasing and material management shall also be consulted before entering into any contract that mentions and/or refers to the district.~~

Students on College-authorized field trips will not be penalized for absences incurred in other classes during the field trips. When possible, faculty members should make reasonable accommodations to allow students to complete work missed during a field trip. Faculty may request documentation of the field trip from students.




MiraCosta College supports international education to provide a comprehensive educational experience that empowers students to make reasoned decisions in both the international and domestic contexts through the use of critical analysis informed by a globalized perspective. The college offers a variety of international education programs that are designed to develop and enrich multicultural awareness,

- I. Recruit and retain the world's best and brightest faculty to educate MiraCosta College students as globally competent citizens.
- J. Accomplish all the above stated goals adopting equity-minded practices that work toward the MiraCosta College commitment of closing the equity gap.

Study Abroad Program Requirements

The vice president of instructional services and vice president of student services must approve international education programs, experiences, and initiatives such as



The purpose of this procedure is to provide an efficient and equitable means of resolving student grievances. This procedure is available to any student who believes a decision or action by an instructor, college official, or by another student has adversely affected their status, rights, or privileges as a student.

Grievances related to course grades are addressed in Board Policy 4231: Grade Changes and Administrative Procedure 4231: Grade Changes.

For grievances related to sexual harassment, sexual assault, or discrimination (i.e. age,

- D. If the concern or complaint is still not resolved, contact the Dean of Student Affairs, the Director of Student Services at the San Elijo Campus, or the Director of Student Services at the Community Learning Center to explore other possible options to address the concern.

To resolve a conflict with another student, the student with the complaint should make a reasonable effort to follow the steps listed below:

- A. If appropriate, discuss the issue with the other student directly in person, by email, or by telephone unless there is a valid reason (student feels intimidated, other student unavailable after several attempts, etc.) to omit this step.
- B. Meet with the Dean of Student Affairs, the Director of Student Services at the San Elijo Campus, or the Director of Student Services at the Community Learning Center, or designee in person to explore other possible options to address the concern.