## Enabling Automated Real-Time Captions in Zoom

We now have access to automated captions inside our Zoom meetings both live and recorded. This setting should be turned on by d

## are turned on in your Zoom account. Doing this once ensures the and for all meetings you host are turned on.

setting. Ensure the

1. Go to <u>https://miracosta-edu.zoom.us</u> and sign in.

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- 2. In the navigation menu, click
- 3. Click the tab.
- 4. Click
- 5. You may have to scroll down to see the toggle is enabled.
- 6. Ensure the toggle is enabled.
- 7. Click to confirm any changes.

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