

Faculty Online Compliance Training for Distance Education

The Faculty Online Compliance Training for Distance Education curriculum is accessed

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2. Click “Open Curriculum” to launch the trainings in MIST.

3. Click “Launch” to open the first training in the list, Intersection between Section 504 and Section 508.

evaluation. Click “Evaluate” to launch the evaluation.

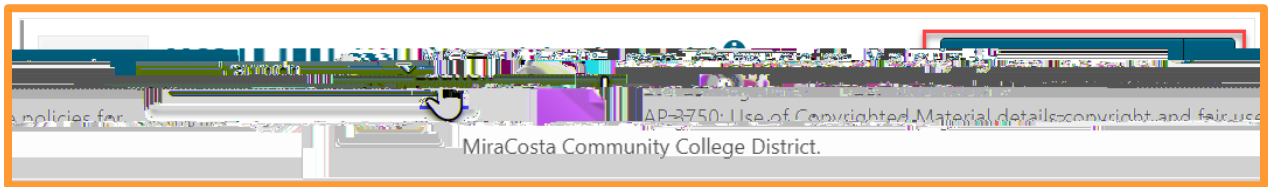


5. After completing the first training and evaluation, your training will be marked as complete and your curriculum progress indicator wheel in the upper, left-hand corner will show percentage progress for the curriculum. Additionally, your training will show a checkmark in the upper, right-hand corner of the training's icon.



6. Return to the curriculum to continue with each of the six (6) trainings in the curriculum, evaluating each training upon completion of the training module, if prompted to do so.

7. After completing all six (6), click “Launch” to read MiraCosta College’s AP 3750: Use of Copyrighted Material. This will navigate you to an external page on the MCC website for the AP language.

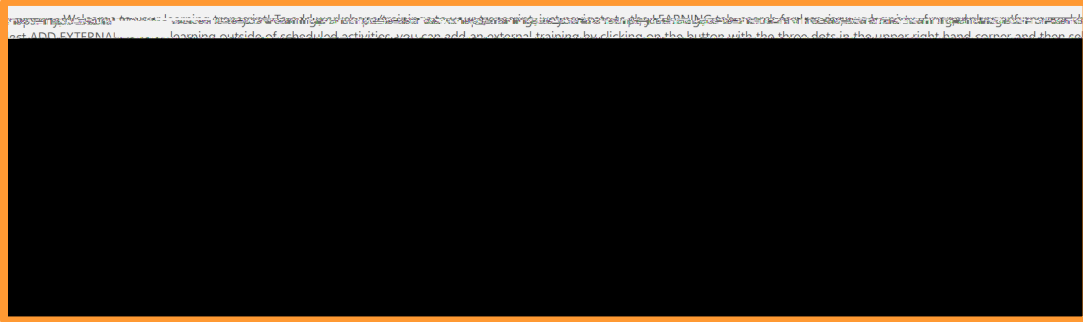


8. Upon finishing reading through AP 3750: Use of Copyrighted Material, click “Mark Complete” to mark the training as complete.

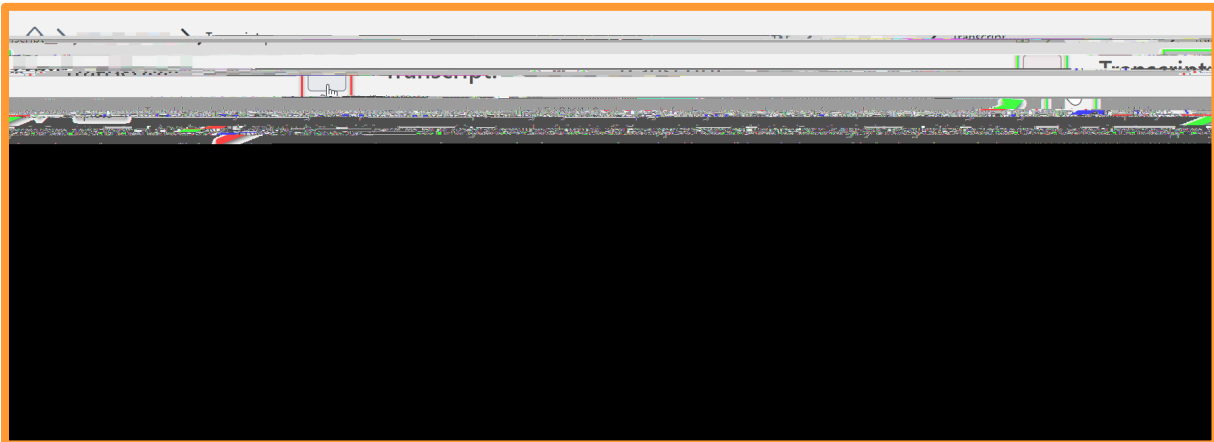


9. After completing the entire curriculum (all 7 items – six (6) trainings and one (1)
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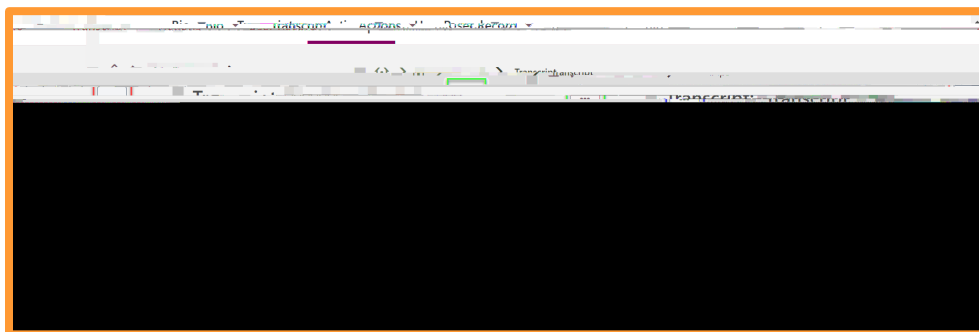
13. Select “Completed” from the drop-down menu in the upper, right-hand corner to display completed trainings on your transcript.



14. After navigating to the “Completed” trainings on your transcript, click the three dot menus in the upper, right-hand corner to access a PDF copy of your transcript.



15. Select “Export to PDF” to download a PDF copy of your transcript.



Submit the PDF of your transcript showing the completion of the curriculum

D Q G W L K J O C L G D & R V W D 2 Q O L Q H H 8 Q 8 W H F 5 0 T X W U B H F D W H G L
& D Q Y P R G X O Y e r Dean D Q G G H S D D U G V P L H Q W W S S R V L W
D V V L V W D Q W.

Congratulations! You have now completed the Faculty Online Compliance
Training for Distance Education curriculum!