

**Coastal North County Adult Education Consortium (CNCAEC)
Public Meeting (Approved June 18, 2018)**

Minutes

MiraCosta College, Community Learning Center, Room 111
Monday, March 19, 2018, 10:30 a.m.

**Agenda Topic
and Arr for their
input.**

Discussion

Outcome

4	Approvals	<p>A. December 13, 2017 Public Meeting Minutes.</p> <p>B. 2017-2020 Allocation Tentative Budget. Aguilar stated final approval for presented budget will occur in our June meeting. Alder asked about how the budget is reported by object and not program area within object area? Aguilar explained the last time Chancellor's office required program area reporting was during 2015-16. Aguilar explained all initiatives, including AEBG, utilizing a new platform, NOVA fiscal services system as per Chancellor's office. Zapata wanted clarification on non-instructional salaries (classified) vs. instructional salaries. Aguilar defined positions that fall under non-instructional salaries (Instructional Aides in classes, etc.). Aguilar gave example of what AEBG purchased under equipment/capital outlay (laptops/laptop carts/ELMO projectors for classroom/student use). Alder asked what the instructional salaries of \$130k will cover. Aguilar explained how we will need faculty (instructional personnel) to workgroups. Integrated Education and Training (IET) is 100% faculty-driven; new curriculum, course outlines. All of this support is included in the tentative instructional \$130k budget. Zapata emphasized that a submitted budget can be revised. Aguilar just an approval of tentative budget to</p>	<p>A. Consensus reached.</p> <p>B. Zapata called for a budget workshop prior to our June 18 mtg. Aguilar will include Fiscal Services support. Alder moved to approve tentative budget. Zapata seconded. Consensus reached.</p> <p>C. Consensus reached.</p>

enter in NOVA system. If nothing entered, we would be at a disadvantage. For now, we need some figures. Writing a new annual and three-year plan and will drive future budgets.

C. 2018 Consortium Fiscal Administration Declaration (CFAD). The CFAD appears shortened than previous submissions. This is due to less information required than prior version due to new NOVA Fiscal