

# MIRACOSTA COLLEGE

Community Education

# Bulletin

2015  
ACM DENACH EBL  
(see page 24)

2015

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A H b N A C E b L



-F N C

On pages 49–64 of this bulletin you will find a variety of continuing education noncredit courses. All of these classes are state supported, and there is no tuition charged. For registration and class location information, please go to pages 50–52. Registration for spring classes begins January 5, 2015.

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# REGISTRATION FORM (COMMUNICATION SERVICES)

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Supplies, Services, Materials &

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**Supplies:** A \$3 material fee will be collected in class. A materials list will be sent prior to the start of class.

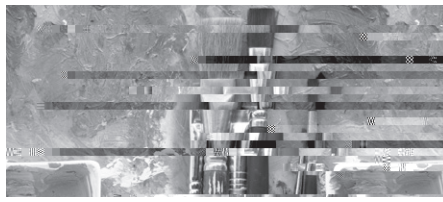
**Instructor:** Drew Bandish

**Fee: \$99**

San Elijo Campus, Room 302

6 Saturdays, 1/31–3/14, 9 a.m.–12:30 p.m.

**Class will not be held on 2/14**



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**Supplies:** A \$7 material fee will be collected in each workshop. Please bring your camera and manual to class (make sure your battery is -10.6(s)-Tf0s(m)-12.2(a)-9.6(k/c 06i15.20 Ti)1.23d frri.6(em1an)0.8e11.3(817.6(s (5 Td(

This introductory digital SLR photography series can be taken as individual courses for \$39, or together for only \$85!

The photography topics are interrelated and affect one another, so we recommend you take all three (Getting Started with dSLR, Aperture & Shutter Speed, and Perfect Photographs Made Easy) to get a complete understanding of the camera and picture taking.

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Even if you didn't realize it, this is probably why you bought your dSLR in the first place! These concepts can be daunting to understand on your own. But once you master these aspects of photography, it's what's going to separate your pictures from the rest. We will also take a look at some of the pictures you took after your first session for constructfn b3e-21.8(o)-1 TnA Mdat(r.a1(s.9.9au(s)8(116a/a)-1.3(n8(bti)-13m t)-1e s)-t

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**Supplies:** Bring with you a list of specific objections and obstacles you are facing that you hope this course will help you overcome, transcend or barrel through.  
**Instructor:** Clayton Thibodeau  
**Fee:** \$70  
Technology Career Institute, Carlsbad, Room TBA  
2 Thursdays, 4/23–4/30, 6–9 p.m.

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- 16 hours of mandatory guard card courses
- Over 16 hours of elective course work (required within six months of receiving a guard card)
- Exposed firearms and CCW instruction
- 32 hours of anti-terrorism/force protection training
- Resume building and interview advice



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**Fee:** \$2,650. WIA and GI Bill funding approved.

**Location:** MiraCosta College, Oceanside Campus

**Class Dates:** 15 consecutive days, 1/7–1/21 or 5/6–5/20, 9 a.m.–5 p.m.

**<https://www.miracosta.edu/course.com>**

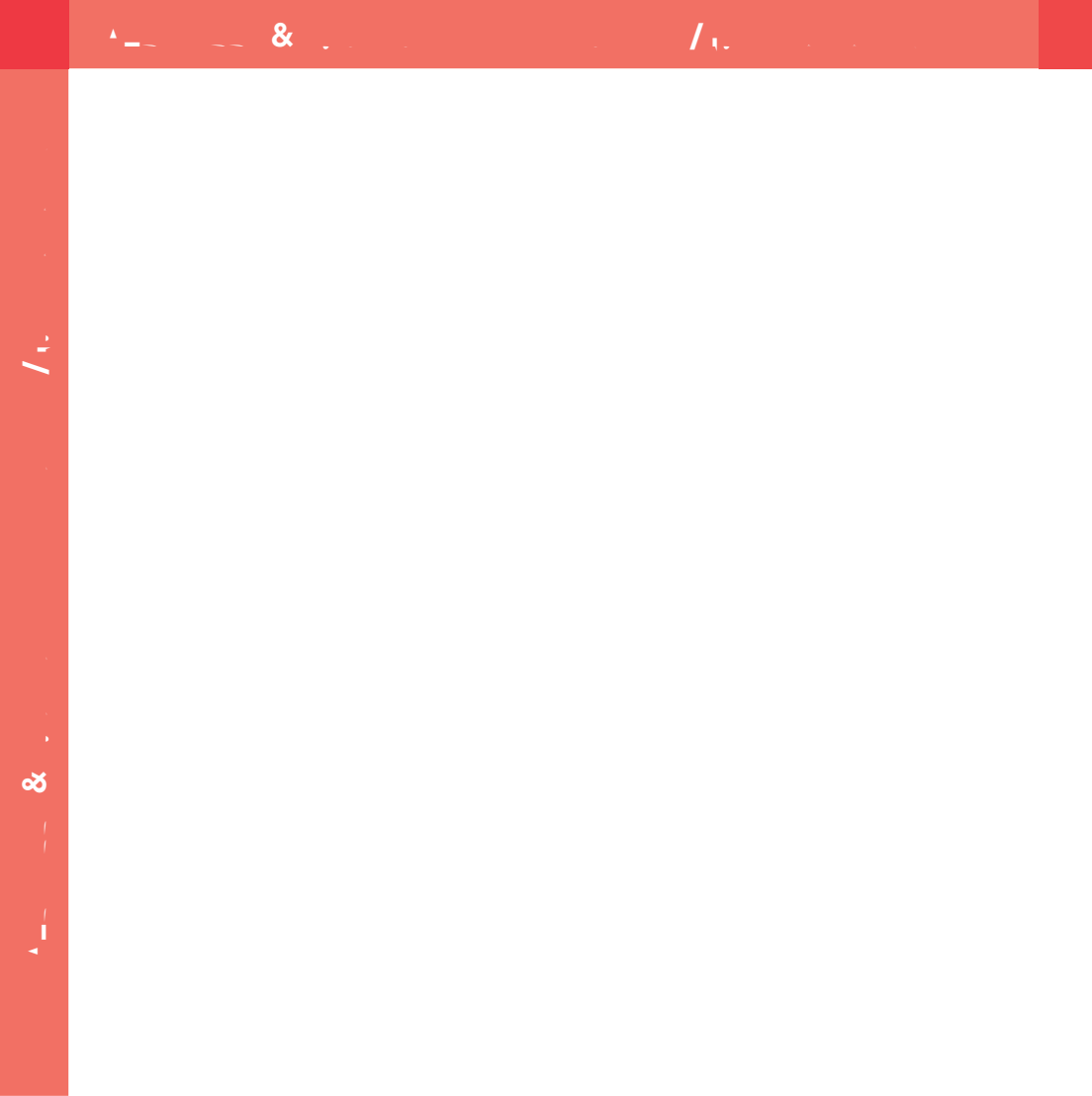
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- Nuances of celebrity protection
- Estate/residential protection
- Corporate security protocols
- Handgun skills for corporate security professionals
- Motorcade procedures
- Stalker investigations
-





Sign up for the free information session:





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This four-week course covers the basic fundamentals of leadership, preparing emerging leaders in adopting a new role as employee-focused leaders. The program covers the latest tools on employee motivation, empowerment, and communication to achieve a solid relationship of collaboration, trust, and commitment between supervisor and employee. In-class activities will allow for hands-on experience on lessons learned during the course. Attendees will gain skill sets that will improve workplace communication, allowing employees to show more positive engagement, deeper commitment, and a stronger dedication to their jobs.

- Employee motivation: Discover what drives employees, the key to effectively motivating and encouraging employees to achieve higher levels of performance. Inspire creativity in the hearts and minds of everyone in the team.
- Leadership styles and employee assessments: Understand the different types of employees, what motivates them, and how to best supervise these individuals. Recognize the different personality types and how to best match a person with a job or situation.
- Delegation and empowerment: Learn hands-on techniques to effectively delegate and empower employees to achieve high levels of employee commitment. Supervisors also will learn the advantages when delegating appropriately and the links between motivation and empowerment.
- Communication: Master communication skills and practice active listening. Receive tools to prevent employee confrontations and diffuse conflicts. Practice how to communicate effectively and what to say (and avoid saying) when communicating in the workplace.

**Instructor:** Joseph Molina

**Fee:** \$60/class or \$200 for all four sessions.

**Location:** MiraCosta College, Oceanside Campus, Room 3606

**Class Dates:** 4 Thursdays, 2/12–3/5, 6:30–8:30pm



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- Basic anatomy and physiology
- Basic radiology
- Small animal breeds
- Animal nutrition
- Parasite control
- Record keeping and veterinary office procedures
- Client relations and communications



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**NEW**

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These courses are offered as live online classes using GoToMeeting. Each class meets from 6:30–8:30 p.m. Students receive ebooks for each class upon payment of material fees on day of online orientation. Instructor will email students information about orientation.

**Mandatory Online Orientation for ALL classes: Saturday 2/21, 10–11 a.m.**

**1. Introduction to Medical Insurance Billing**

& , 2/24 3/5

**2. CPT, ICD-9, ICD-10 & HCPCS Coding**

& , 3/10 3/17

**3. Advanced Medical Insurance Billing**

Online orientation for ALL classes:

Saturday, 2/21, 10–11 a.m.

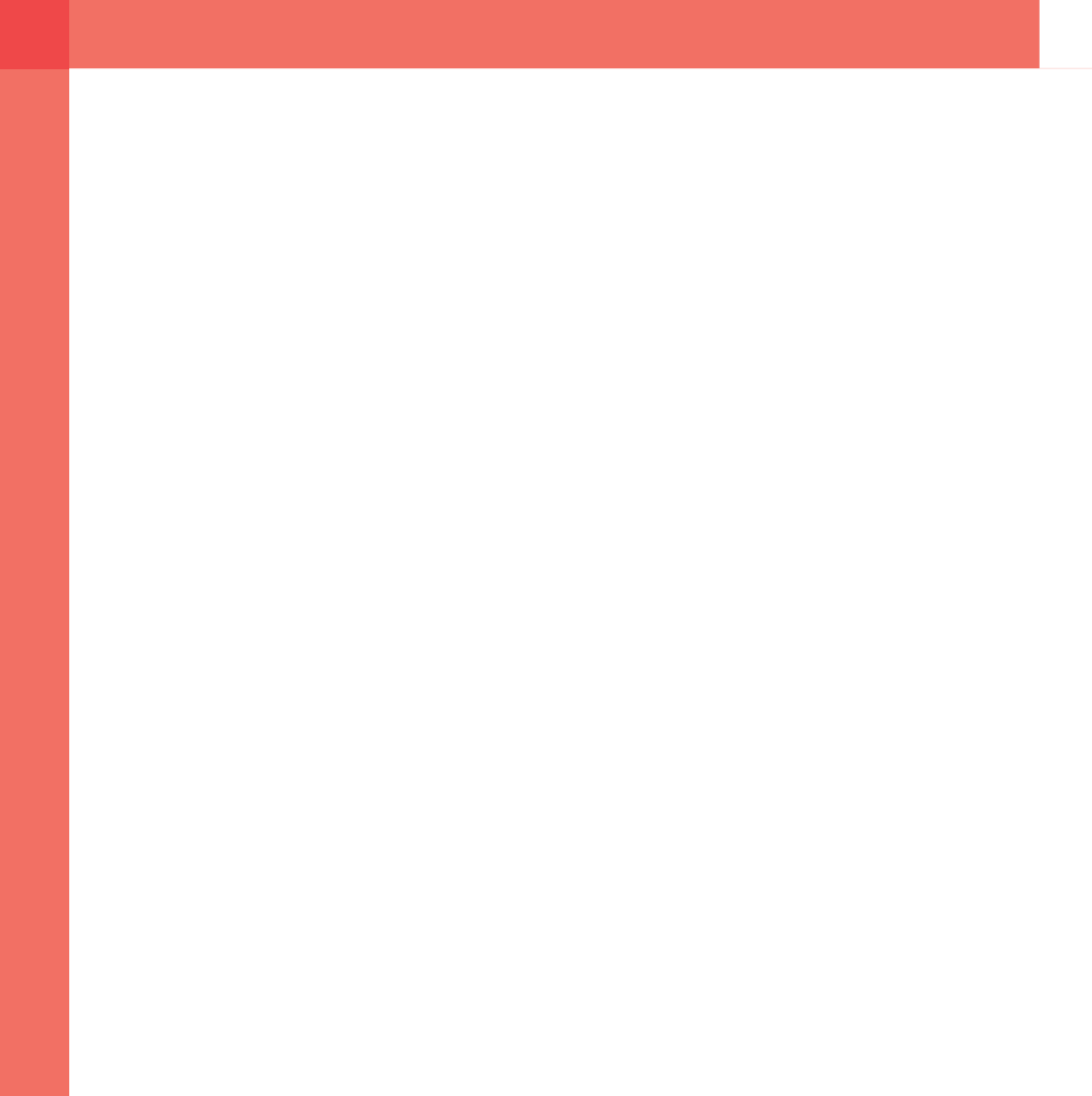
Visit [kgpllc.net](http://kgpllc.net) for more information about the courses.



## Online Courses Include:

- Expert instructors
- 24 hour access
- Online discussion areas
- Six weeks of instruction
- Hundreds of courses to choose from
- New sessions each month

Online courses are available for students who are currently enrolled in a degree program at Miracosta College. Courses are available for students who are currently enrolled in a degree program at Miracosta College. Courses are available for students who are currently enrolled in a degree program at Miracosta College.



NEW

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**Supplies:** Bring one or more samples of literature or music. Literature can be a book, magazine, newspaper, or other printed material. Music must be in "pre-recorded" CD or DVD format. No burned discs, thumb drives, or other downloaded formats.

**Instructor:** Clayton Thibodeau

**Fee:** \$55

San Elijo Campus, Room 306

3 Saturdays, 1/31–2/21, 9 a.m.–11 a.m.

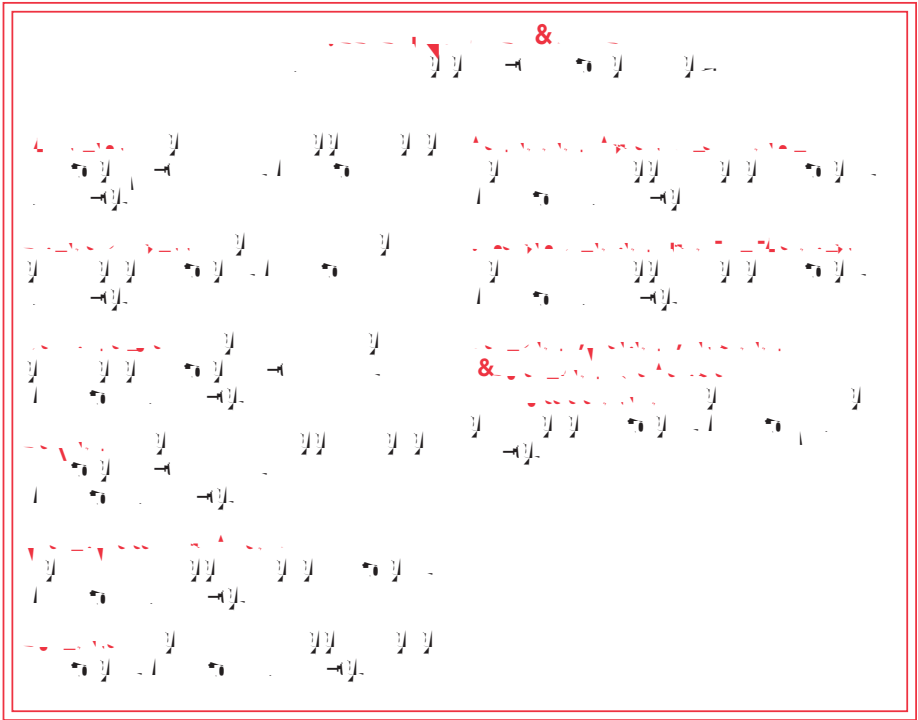
**Class will not be held on 2/14.**

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**Supplies:** Students should bring a laptop or notebook, and pen or pencil to class.

**Instructor:** HelenKay Dimon

**Fee: \$75**

San Elijo Campus, Room 303

4 Wednesdays, 4/1–4/22, 6–8 p.m.



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**Instructor:** Cesar Garcia

**Fee: \$65**

- Oceanside Campus, Room 3205
- 1 Saturday, 1/31, 10 a.m.–2 p.m.
- or
- 1 Saturday, 2/21, 10 a.m.–2 p.m.
- or
- 1 Saturday, 3/14, 10 a.m.–2 p.m.
- or
- 1 Saturday, 4/11, 10 a.m.–2 p.m.
- or
- 1 Saturday, 5/9, 10 a.m.–2 p.m.

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Course Title:

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**Instructor:** Joseph Pospichal  
**Fee:** \$30

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**Supplies:** Please bring a towel or yoga mat, 2-3 paperback books, and water. Students should also bring an MP3, iPod, CD or sheet music of your favorite song.

**Instructor:** Dr. Sarah Lopez

**Fee: \$75**

Oceanside Campus, Room 4529  
6 Mondays, 2/2-3/16, 7-8:30 p.m.

**Class will not be held on 2/16.**





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# 8 & 17

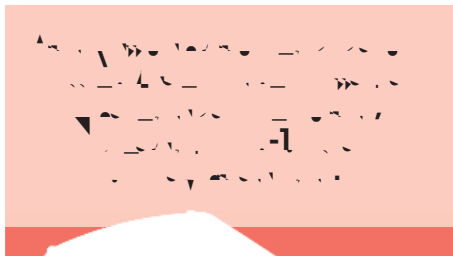
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Fee: \$60  
 Depart 8 a.m. Return 6:30 p.m.

# 8 & 17

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Fee: \$125 ( 211 214  
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 Depart: 8:30 a.m. Return: 5:30 p.m.



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July 26, 28

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Fee: \$569 pp double, \$719 pp single.  
 Deposit \$100  
 Depart 7:30 a.m. Return 9 p.m. (Approximate  
 time. Exact time provided two weeks prior to  
 departure)



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July 12, 18

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Fee: \$2,095 pp double or +600 pp single



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July 7, 13

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Fee: \$2,045 pp double or +\$600 pp single







«*Самое главное – это не бояться перемен, потому что они неизбежны. И если вы не готовы к ним, вы будете отставать от жизни».*

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## HOW TO ENROLL IN TUITION-FREE ADULT CLASSES

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### **Enrollment for Tuition-Free Noncredit Courses for Adults begins January 5, 2015.**

Students are enrolled on a first-come, first-served basis. Students may use the SURF online enrollment system. Parking and material fees may be paid on SURF using Visa, MasterCard or Discover Card.

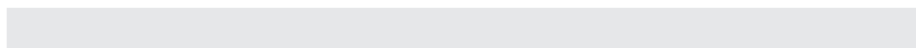
## HOW TO ENROLL IN TUITION-FREE ADULT CLASSES

### **Applying for Admission**

If you are a new student or if you are a returning student who did not attend classes in Fall 2014 you must first submit a Noncredit Application for Admission. You may submit the application two ways:

**1** Online at [miracosta.edu/noncredit](http://miracosta.edu/noncredit). Select the link for Tuition-Free Noncredit Courses for Adults.

**PLEASE NOTE:3dO-16.6(n)-310Inceapp-12.3(p)0-.3(s)-30.69irpt-31.8(i)-219(o)-753(n)-2(s br-11**





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FOR ADMINISTRATIVE USE ONLY

# APPLICATION FOR ADMISSION (NONCREDIT)

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**TUITION-FREE NONCREDIT CLASS LOCATIONS**

CB	2855 C	B	, C	, 92008
CC	455 C	C L	, O	, 92054
CLC	1831 M	A	, O	, 92058
CR	799 P	A	, C	, 92008
EC	2002 C	f	, O	, 92054
EC	3302	C D	, O	, 92056
EM-OC	3524 L	B	, O	, 92056
FR	4490 M	D	, O	, 92054
HCC	3096 H		, C	, 92008
L CRC	1088 L	D	, C	, 92008
L MH	276 N. E	C m	R , O	, 92058
OC	1 B	D	, O	, 92056
OEIC	3801 C	m	, O	, 92057
PPRC	3500 L	B	, O	, 92056
RLR	200 N. E	C m	R , O	, 92058
RLRH	300 A	m R	, O	, 92057
RL	7020 M		, C	, 92011
PA	1923 B		, O	, 92058



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## A OMO I E CO RBEB

### NCVOC50 Basic Auto Tune Up

Lecture and laboratory class: automotive tune-ups, light maintenance, electrical systems, emission controls, brakes, and tires. No automotive experience necessary.

3153	F	6-9:35 p.m.	1/23-5/15	Sta	OC4001
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## COMP ER CO RBEB

### NCWFP11 Essential Computer Skills

3271	MTW	1:15-3:30 p.m.	1/24-3/11	Laughlin, K	CLC133
3272	MTW	1:15-3:20 p.m.	3/23-5/13	Laughlin, K	CLC133

### NCVOC31 Basic Word Processing

3145	S	8-11:35 a.m.	1/24-3/14	Herrick, J	CLC135
3146	S	11:30-2:40 p.m.	3/28-5/16	Strong, M	CLC131

### NCVOC32 Intermediate Word Processing

3147	S	11:30 a.m.-2:40 p.m.	3/28-5/16	Herrick, J	CLC135
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### NCVOC37 Beginning Presentation Software

3148	S	11:45 a.m.-3:20 p.m.	1/24-3/14	Strong, M	CLC131
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### NCVOC38 Computer Basics/K.4418.1(7(yC p)0.(C)1a)-37.2(r)-10e(e W a)-108(d P31.9(i)-13.6(n)-13(g) )

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## PE CHOLOG

### NCPSY11 Self-Awareness through Improvisation

3137	W	1:30-3:50 p.m.	1/21-5/13	Adkins, D	CLC111
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### NCPSY13 The Impact of Radio on Our Lives

3138	M	1:30-4:45 p.m.	1/26-5/11	Adkins, D	CLC111
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## RI ING

### NCWRT10 Creative Writing

3139	W	1-3:50 p.m.	1/21-5/13	Featherstone, V	CLC110
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### NCWRT20 Life Story Writing

3140	W	12:30-3:20 p.m.	1/21-5/13	Wood, E	CLC106
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## SPECIAL ED CA ION

Course NCSPC26 is designed for individuals with learning and developmental disabilities. Enrollment in Disabled Student Programs & Services is required prior to enrollment in the courses. Interested students should first apply for admission (see instructions on page 50), obtain a student identification number then make an appointment for assessment with Disabled Student Program & Services at 760.757.2121, x6658. There is limited space available in noncredit special education classes. Students are enrolled on a first-come, first-served basis.

### NCSPC26 Basic Academic Skills

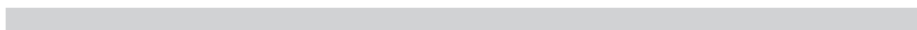
3141	MW	12:15-3:00 p.m.	1/21-5/13	Mangini, K	CLC108
3142	MW	12-2:45 p.m.	1/21-5/13	Warren, K	CLC121
3275	WF	11:30-2:15 p.m.	1/21-5/15	Wolpov, T	CLC117
3143	T	12-2:35 p.m.	1/20-5/14	Wolpov, T	CLC117
3144	T	12:15-2:50 p.m.	1/20-5/14	Mangini, L	CLC108

# Learning Is For Everyone

LIFE is a lifelong learning program for seniors featuring interesting, informative and topical presentations by MiraCosta faculty and staff, guest speakers and LIFE members. M-11.6(. M)0.7(-11.6(. M)0.7(-11.6(. EFF0 2)6.4((i)-2)3.8(p48)-148(s 6(2)TJ/Sps 6(2)TJ/Sp25)

## ADULT HIGH SCHOOL

The Adult High School program is designed for students 18 years of age or older who wish to complete the requirements for a high school diploma or prepare to take the GED. Those under 18 who can benefit from instruction are also allowed to enroll. Any student enrolled in a day high school (regular or continuation) must meet the following criteria in order to take classes in MiraCosta's Adult High School. He/she must be a credit or CAHSEE deficient student,





**HSENG22 English 2**

3245	MTW	9:45–11:20 a.m.	3/23–5/14	Wood, S	CLC107
3246	T	6–9:10 p.m.	3/24–5/14	Packard, C	CLC107

**HSENG25 English 4**

3247	MTW	11:30 a.m.–1:05 p.m.	3/23–5/14	Senigaglia, A	CLC107
3248	MW	6–9:10 p.m.	3/23–5/13	Wood, S	CLC107

**HSENG30 English Skills Lab**

3249	MTW	11:30 a.m.–1:05 p.m.	3/23–5/14	Contos, N	CLC133
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**HSENG40 Integrated Information Literacy (Hybrid)**

3250	MW	9:45–11:15 a.m.	3/23–5/13	Senigaglia, A	CLC108
+ 3.25 hours per week online by arrangement					

**HSIFA11 Introduction to Fine Arts 1—The History and Development of Theatre and Dance**

3251	MW	6–9:10 p.m.	3/23–5/13	Carlin, J	CLC134
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**HSMTH11 Basic Skills Math 1**

3252	MTW	8–9:35 a.m.	3/23–5/14	Hoopes, M	CLC114
3253	MW	6–9:10 p.m.	3/23–5/13	Elg, T	CLC110

**HSMTH12 Basic Skills Math 2**

3254	MTW	8–9:35 a.m.	3/23–5/14	Wezniak, S	CLC101
3255	T	6–9:10 p.m.	3/24–5/14	King, J	CLC114

**HSMTH30 Geometry Essentials**

3256	MTW	9:45–11:20 a.m.	3/23–5/14	Wezniak, S	CLC101
3257	MW	6–9:10 p.m.	3/23–5/13	Pappalardo, A	CLC114

**HSSCI22 Life Science 2 – Human Anatomy and Physiology**

3258	MTW	8–9:35 a.m.	3/23–5/14	Tsyrklevich, K	CLC134
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**HSUSH11 United States History 1**

3259	MTW	9:45–11:20 a.m.	3/23–5/14	Cord, J	CLC120
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**HSUSH12 United States History 2**

3260	T	6–9:10 p.m.	3/24–5/14	Leste, A	CLC137
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**HSWFP11 Applied Computer Skills 1**

3261	MTW	1:15–3:20 p.m.	3/23–5/13	Laughlin, K	CLC133
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**HSWHG11 World History and Geography 1**

3262	MTW	8–9:35 a.m.	3/23–5/14	Chrislock-Lauterbach, M	CLC118
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Accreditation: e MiraCosta College Adult High School is fully accredited by the Schools Commission of the Western Association of Schools and Colleges.

Western Association of Schools and Colleges  
Accrediting Commission for Schools

533 Airport Blvd., Suite 200, Burlingame, CA 94010, Phone: 650.696.1060

The following classes may be taken through the Computer Learning Lab. Students must commit to a specific time for a mandatory orientation session. After orientation, students will develop their individual schedule of attendance to meet the requirements for earning high school credit. In order to earn 5 high school credits a student must complete the assigned work within the term and participate in a minimum of 49.5 hours of instruction for each class.

### **HSENG30 English Skills Lab**

3224	Arranged	1/20-3/13	Senigaglia, A	CLC130
3225	Arranged	1/20-3/13	Contos, N	CLC130
3226	Arranged	1/20-3/13	Parker, M	CLC130
3227	Arranged	1/20-3/13	Weldele, H	CLC130
3228	Arranged	3/23-5/15	Senigaglia, A	CLC130
3229	Arranged	3/23-5/15	Contos, N	CLC130
3230	Arranged	3/23-5/15	Parker, M	CLC130
3231	Arranged	3/23-5/15	Weldele, H	CLC130

### **NCABE92 GED Preparation**

This course is designed to prepare students to pass the General Education Development (GED) examination.

Students may enroll by submitting an application at [miracosta.edu/noncred\(W\)41nrec04Tc-0.0049\(r\)-7](http://miracosta.edu/noncred(W)41nrec04Tc-0.0049(r)-7)

# ENGLISH AS A SECOND LANGUAGE PROGRAM

The goal of this program is to aid speakers of other languages gain fluency in English. Students learn English, which helps them function effectively in family, community, work and academic settings. Conversation is emphasized at the beginning levels, but reading, writing and the structure of the language are introduced as students gain proficiency. Bilingual instructional aides are available.

## Registration Information

Students interested in morning, afternoon, or evening ESL classes may register only on the dates and times listed below at the Community Learning Center, 1831 Mission Avenue, Oceanside, CA 92058.



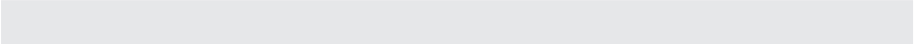


**NCESL32 English as a Second Language, Level 5**

is open-entry course is designed for intermediate ESL students who may be unable to attend intensive classes. New students are tested and enrolled every Monday in Room 105.  
3160

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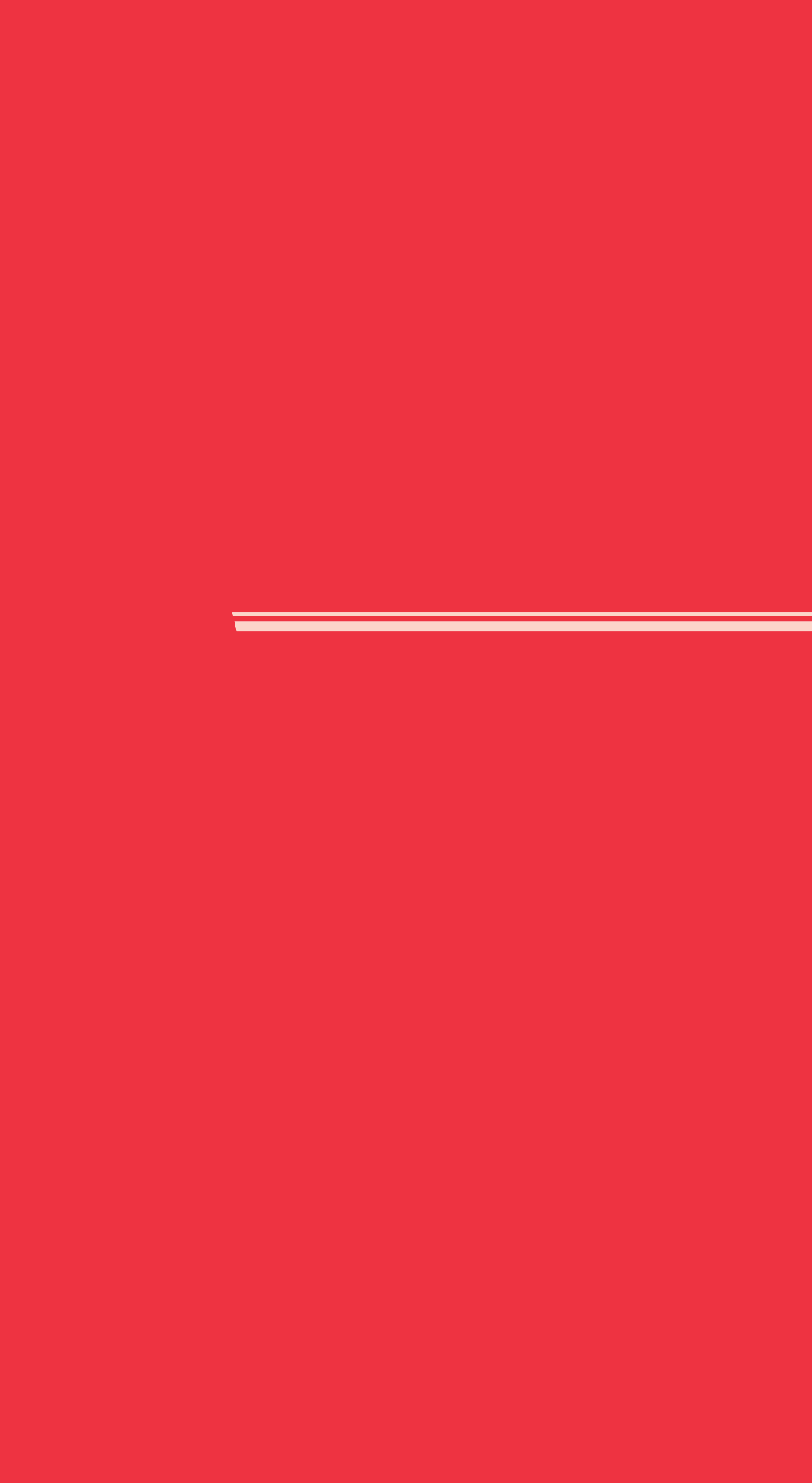
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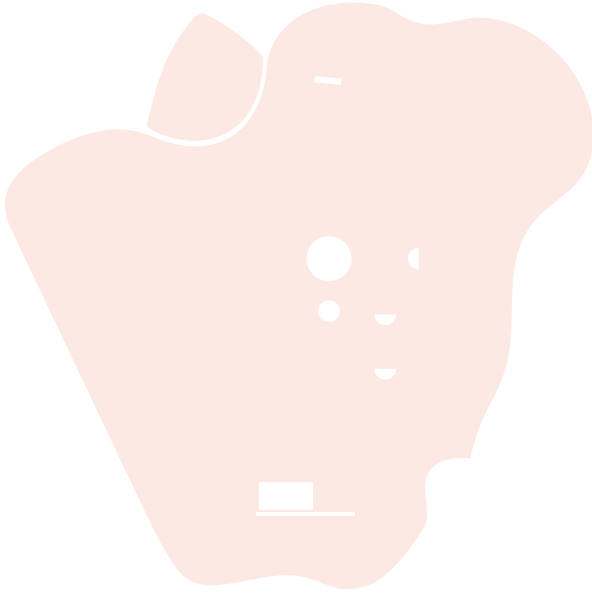
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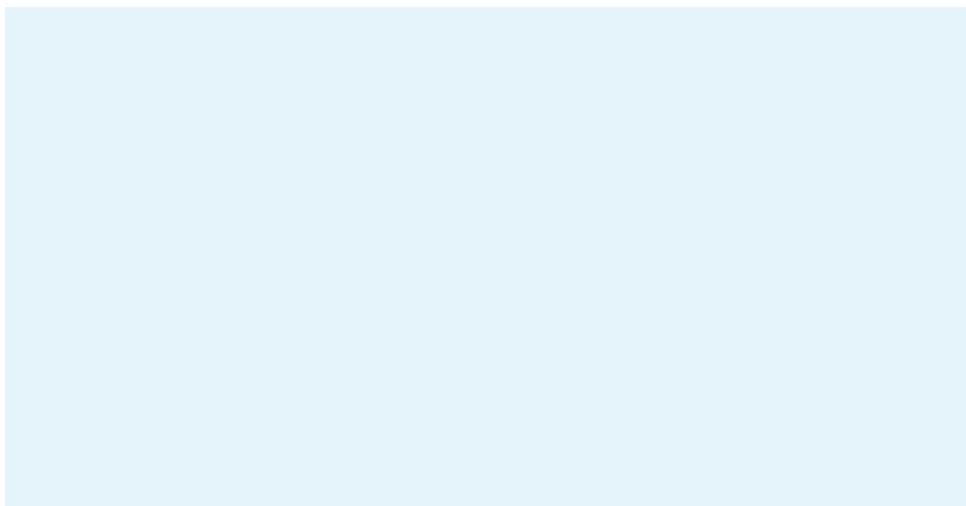
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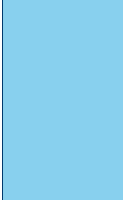






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